

Exciting Job Opportunity

Hima Cement Ltd. is a subsidiary of Bamburi Cement Ltd. which is a member of the Holcim Group. Holcim is the leading producer of building materials in the world. At Hima Cement, our Vision is "To be the preferred provider of cement and concrete based building solutions in East Africa with a strong focus on customer experience."

Hima Cement works with all actors in the building and construction industry in Uganda – manufacturing and supplying a wide range of building and construction solutions designed to meet housing and construction needs from small projects like individual home buildings to major construction and infrastructure projects. Whether supplying high-quality cement to a craftsman or helping leading architects explore and deliver creative possibilities, Hima is committed to providing solutions that fit the needs of all its clients

In order to achieve the above objectives, Hima Cement limited seeks to recruit a motivated and competent Credit Controller as indicated below;

Job Title : **Credit Controller**
Vacancy Code : **CC01**
Reporting line : **Finance Manager**
Duration : **Full time**
Duty Station : **Kampala**

Job Summary:

The Credit Controller is responsible customer credit administration for the company, together with credit analysis, overdue accounts receivable follow up and driving debt collections for Hima to ensure that sales are translated into cash.

The Incumbent manages customer accounts, ensuring that new and existing customers have healthy credit and that existing customers have settled their accounts in a timely manner, provide analysis, reporting, insights and communications regarding credit performance of the company's portfolio of customers.

In liaison with the Finance Manager, the Credit controller shall provide key insights to influence credit behavior and performance.

Key Duties and Responsibilities

- Compliance to Company Health and Safety standards and regulations.
- Work with Territory managers and credit accountants to formulate, investigate and answer key credit questions for new customers and provide quality analysis to inform management on customer credit and portfolio credit performance.
- Coordinate, supervise and track cash collection actions and strategies on all receivable accounts through frequent liaison with the sales team and direct contact with customers. Primary collection focus will be given to delinquent accounts to ensure that accounts are brought to current and within terms.
- Coordinate market/customer visits as frequently as possible or as a bare minimum once per quarter.
- Provide preliminary guidance to the direct reports and sales team in handling of disputed accounts and negotiations to bring customer accounts in line with payment terms, review compiled documentation for legal action.

- Review customer account reconciliations, and provide guidance in regards to any anomalies that may arise.
- Preparing monthly receivable forecasts for Hima for inclusion into the free cash flow. Participation in the annual budget preparation by sharing relevant information.
- Monitor the policies and procedures relevant to credit control and the order to cash process as detailed in HARP manual and minimum Internal control standards to ensure the company can meet its credit, sales and risk management goals. Communicate to the relevant stakeholders any changes in the policy.
- Act as the primary responsible for the SAP credit master data actions and changes.
- Willing to learn and grow his /her ability and skills.

Required Qualifications skills and attributes.

Educational Requirements

- Graduate of a Business related course BBA/BCOM.
- Professional qualifications in CPA/ACCA.
- Over 4 years of account receivables experience in a busy commercial environment/FMCG involving import/export with at least one years as a supervisor.
- Strong knowledge of the accounting regulatory framework and standards is an added advantage.
- Good computer knowledge, especially in an ERP environment and reporting tools (Good knowledge in the FI module of SAP. Good knowledge of common spreadsheet applications desirable).

Technical Competencies

- Credit Risk Management
- Account Management; Reporting and Reconciliation.
- Internal Controls.

Profile & Personal Qualities

- Experience in managing deadlines and work load
- Should have the right attitude to work in a demanding, challenging and busy environment
- Strong stakeholder management skills.
- Should be innovative, assertive and excellent team player with good analytical skills and attention to detail.
- Good communication skills across the business and high level of integrity.

How to apply;

Hima cement will offer a competitive remuneration package to the successful candidate. Candidates that know that they meet the above criteria and have what it takes to excel in the above position, should send their CVs, which should include details of email address (if any), present position, current remuneration, Certificate/testimonials and address of three (3) Referees plus telephone contact to the stipulated email address not later than **10th June, 2022. (Email your application and CV to career.applications.hima@lafarge.com and let's save the environment).**

Key Notes:

1. *Hima Cement Limited is an equal opportunity employer and does not charge a recruitment fee or any other fees at any stage of the recruitment process*
2. *Make sure that your application letter, CV and certificates are attached as one document*
3. *Indicate the Vacancy Code as the subject for your email*
4. *Only shortlisted candidates will be contacted*
5. *Any form of canvassing will lead to automatic disqualification.*

**The Human Resource Manager – Corporate
Hima Cement Ltd, Plot 838 Namanve Industrial Park
P.O Box 7230 Kampala**